



# PRE-APPROVAL for Items for REIMBURSEMENT only

Family #

- \* This form must be submitted ***PRIOR*** to purchases.
- \* All expenditures must be directly related to the student's ILP.
- \* All purchases must be appropriate expenditures of public funds as per Raven Parent Student Handbook. There is a \$300 limit per item purchased.

Family Name: \_\_\_\_\_ Phone # \_\_\_\_\_

Date: \_\_\_\_\_ Teacher: \_\_\_\_\_

Student's Name	Name of Vendor	Description of Equipment, Materials, Service	Course	Cost	Approved Amount

Explain the Educational Purpose and Justification:

Parent Signature: \_\_\_\_\_

Total Pre-Approval Amount

Teacher Approval: \_\_\_\_\_

Date Raven Received: \_\_\_\_\_